

LIABILITY INSURANCE FOR THE EVENTS OF OUTSIDE USERS AT

DIOCESE OF TUCSON FACILITIES

Event Days: October 1, 2018 to October 1, 2019

INSTRUCTIONS: 1) Complete this form (be sure to provide all information requested). Return original form to the Chancery with payment. Please retain a copy for your records. Check should be made payable to "Pooled Self-Insurance Retention Trust (PSIRT)"

Parish or Agency (Additional Insured – Lessor) Street Address City Zip

Facility/Building (i.e., Hall, School Gym, etc.) to be used and address (if different). Parish Phone Number

Sponsoring Organization or Individual Lessee

Type of Event: \_\_\_\_\_ Number of (Daily) Participants: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Will liquor be served?  Yes  No Will food be served?  Yes  No

Will liquor be SOLD?  Yes  No If yes, Liquor Liability must be purchased—see below

COVERAGE IS PROVIDED ONLY FOR THE EVENT AND DATES SPECIFIED ABOVE. PROMPT NOTICE TO THE PROGRAM ADMINISTRATOR OF ANY LOSS OR INCIDENT IS REQUIRED!

Signature of Outside User/Named Insured

Signature of Pastor, Parish Administrator or Diocesan Representative acknowledging receipt of completed request, payment and Short-Term Use Agreement

Date

Date

Insurance Coverage Provided by: Nationwide Insurance Company  
Limit of General Liability Insurance: \$1,000,000 each Occurrence/Aggregate  
Host Liquor Legal Liability: Included  
Liquor Liability (required if liquor is sold): Additional Premium Applies (see below)  
Damage To Premises Rented To You Limit: \$300,000  
Premises Medical Payments: No Coverage

Coverage includes mandatory Certified Acts of Terrorism.

\_\_\_\_\_ 1 to 1000 Daily Attendance ... \$120.00 \_\_\_\_\_ WITH Liquor Liability ... \$195.00

TOTAL PAYABLE: \$ \_\_\_\_\_

This notification of an event *must* reach the Chancery at least seven (7) days prior to the event.

Remit originally completed form, one copy and payment to:

Pooled Self-Insurance Retention Trust (PSIRT)  
c/o Diocese of Tucson  
P. O. Box 31  
Tucson, AZ 85702  
Attn: Insurance Department

Program Administrator:

Arthur J. Gallagher Risk Management Services  
P.O. Box 7443  
San Francisco, CA 94120-7443  
Phone: (415) 546-9300